



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

### SCHOOL BOARD MEETING AGENDA

**Tuesday, August 8, 2023 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/t84LLQmrDhA>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Board Reports
  - A. Upcoming Meetings and Other Activities
    1. [August 24, 2023 – New Staff Gathering – 11:30 a.m.](#)
    2. [August 24, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
    3. [August 29, 2023 – Back to School Breakfast – 7:30 a.m.](#)
    4. [September 12, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.](#)
    5. [September 12, 2023 – Regular Board Meeting – 5:30 p.m.](#)
  - B. [Completion of Board Member Availability Calendar](#)
  - C. Hiring Consultant
  - D. CEC Liaison Report
  - E. Joint School Board-Governance Council Charter School Contract Committee
    1. Highlights/Recap of Meetings

VIII. Consent Agenda

A. Approval of Minutes

1. [July 17, 2023, Regular Board Meeting](#)
2. [July 20, 2023, Board Retreat](#)
3. [July 25, 2023, Special Board Meeting](#)
4. [July 27, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
5. [August 2, 2023, Special Board Meeting](#)

B. Financial Reports

1. [Understanding School District Financial Statements](#)
2. [Accounts Payable](#)
3. [Cash Receipts](#)
4. Budget to Actual Comparison by Fund Groups (June)

C. Personnel

1. [Updated Staffing Changes for 2023-2024 School Year](#)
2. Resignations
  - a. [Jessica Witkowski – WLC Special Education Teacher](#)
  - b. Coreenna Hacker – WMS Ed. Asst.-Spec. Ed.
  - c. [Brian Kurzynski – WLC 3<sup>rd</sup> Grade Teacher](#)
  - d. [Ashley Johnson – WHS Ed. Asst.-Spec. Ed.](#)
  - e. [Abigail Rutzinski - WHS Ed. Asst.-Spec. Ed](#)
  - f. Taren Redmann - WLC .5 FTE Class II Secretary/.5 FTE Ed. Asst.
3. Hires – 2023-2024 School Year
  - a. [Felicity Rafalski - WMS Math Teacher](#)
  - b. [Debra DePorter – WLC Speech Language Pathologist](#)
  - c. [Kate Rolfs - Part Time CEC Ed. Asst.](#)
  - d. [Norbert Witkowski - Part Time CEC Makerspace Coordinator](#)
  - e. [Denise Zachman - WMS Ed. Asst.-Spec. Ed.](#)
  - f. [Lori Schneider - WHS Ed. Asst.-Spec. Ed.](#)
  - g. [Tara Turrubiates - WHS Ed. Asst.-Spec. Ed.](#)
  - h. [Sydney Erspamer - WLC 3<sup>rd</sup> Grade Teacher](#)
  - i. Connie Freeman - WLC Food Service Cook Class 2
4. Transfers/Changes – 2023-2024 School Year
  - a. [Missy Krause – Spec. Ed. Bus Monitor to WMS Ed. Asst.-Spec. Ed.](#)
5. Extra Curricular Coaches and Advisors – 2023-2024 School Year
  - a. WHS Coaching Positions::
    - (1) Jessica Bank – Varsity Cross Country
    - (2) Aaron Strebe - Cross Country Assist.
    - (3) Tom Noltner – Varsity Girls Golf
    - (4) Bennett Hansen – Varsity Football
    - (5) Cody Kimball – Football JV1 Assist.
    - (6) Paul Higgins - Football JV1 Assist.
    - (7) Tony Altmann - Football JV1 Assist.
    - (8) Bryan Fay - Football JV2
    - (9) Wes Van Epps - Football JV2 Assist.
    - (10) Jeremy Koehler – Varsity Boys Soccer
    - (11) Cameron Borland - Boys JV Soccer Assist.
    - (12) Liz Kneer – Varsity Volleyball
    - (13) Annie Nelson - Volleyball JV1 Assist.
    - (14) Melanie Peterson - Volleyball JV2 Assist.
    - (15) Matt Resch – Varsity Boys Basketball
    - (16) Ethan Dayton - Boys Basketball JV1 Assist.
    - (17) Ryan Dayton - Boys Basketball JV 2 Assist.

- (18) Payton Mix – Varsity Girls Basketball
  - (19) Randi Lenzing - Girls Basketball JV1 Assist.
  - (20) Forrest Wright – Varsity Boys Hockey
  - (21) Bryon Prey – Varsity Wrestling
  - (22) Paul Frank - Wrestling JV Assist.
  - (23) Rocky Mondello – Varsity Baseball
  - (24) Ethan Dayton - Baseball JV1 Assist.
  - (25) Ryan Dayton - Baseball JV2 Assist.
  - (26) Tom Noltner – Varsity Boys Golf
  - (27) Rudy Pate - Boys Golf JV Assist.
  - (28) Jeremy Koehler – Varsity Girls Soccer
  - (29) Liz Kneer - Girls Soccer JV Assist.
  - (30) Payton Mix – Varsity Softball
  - (31) Calan Stichman - Softball Assist.
  - (32) Lana Johnson – Varsity Boys Track
  - (33) Bryan Fay - Boys Track Assist.
  - (34) Joel Kempfert – Varsity Girls Track
  - (35) Aaron Strebe - Girls Track Assist.
- b. WHS Volunteer Coaching Positions:
- (1) Justin Berrens - Football
  - (2) Jay Krcmar - Football
  - (3) Collin Hawkins - Football
  - (4) Tristan Schelvan - Football
  - (5) Jed DeYoung - Boys Soccer
  - (6) Meghan Ruffalo - Volleyball
  - (7) Nancy Tice - Volleyball
  - (8) Jacob Bina - Volleyball
  - (9) Zach Alix - Boys Basketball
  - (10) Kyle Hotvedt - Boys Basketball
  - (11) Paul Christian - Boys Basketball
  - (12) Charlie Wanty - Wrestling
  - (13) Dave Yeska - Baseball
  - (14) Ryan Makuski - Baseball
  - (15) Stephen Johnson - Boys Golf
  - (16) Jed DeYoung - Girls Soccer
  - (17) Michael Howe - Boys Track
  - (18) Alisa Masias - Girls Track
- c. WHS Advisor Positions:
- (1) Monica Reeves - All School Play
  - (2) Amy Holterman - All School Play
  - (3) Tricia Price - Art Club
  - (4) Bryan Fay - Chess
  - (5) Greg Smidt - Chess
  - (6) Amy Marcom - Dance
  - (7) Teresa Duda - FBLA
  - (8) Hannah Whipple - FFA
  - (9) BobbieJo Montgomery - FFA
  - (10) Mark Otte - Forensics
  - (11) Anita Lehman - German Club
  - (12) Karen Nowak - Intramural Basketball
  - (13) Brianna Hepfler - Jazz Band
  - (14) Danielle McHugh - Link Crew

- (15) Karen Nowak - Link Crew
  - (16) Anna Lussier - Link Crew
  - (17) Teresa Duda - Link Crew
  - (18) Anna Lussier - Men's Choir
  - (19) Emily Bina - National Honor Society
  - (20) Anna Lussier - Pacapellas
  - (21) Cindy Ikert - Pep Club
  - (22) Danielle McHugh - Photo Club
  - (23) Steven Baumann - Robotics
  - (24) Lisa Abrahamson - Spanish Club
  - (25) Lisa Simonson – Yearbook
- d. WHS Volunteer Advisor Positions:
- (1) Kelsey Nelson - Bowling Club
  - (2) Samantha Nelson - Bowling Club
  - (3) Craig Gadzinski - Chess
  - (4) Jeremy Reedy - Chess
  - (5) Neil Wenberg - Curling
  - (6) Breanna Schulist - Dance
  - (7) Bella Udoni - Dance
  - (8) Reagan Leach - Dance
  - (9) Brian Hoelzel - Ice Fishing
  - (10) Ryan Wilson - Ice Fishing
  - (11) Christiane Jahnke - Math Team
  - (12) Jacob Bina - National Honor Society
  - (13) Jessica Hauser - Pep Club
  - (14) Brenda Plum - S.A.D.D.
  - (15) Mary Ann Snider - Tennis Club
  - (16) John Woodliff - Trap & Skeet
  - (17) Alan Domaszek - Trap & Skeet
  - (18) Steve Rawson - Trap & Skeet
  - (19) Cory Nagel - Youth on Board(1)
- e. WMS Coaching Positions:
- (1) Kareene Hansen - Cross Country
  - (2) Amanda Ayala - Cross Country
  - (3) Nate Harms – 8<sup>th</sup> Grade Football
  - (4) Dan Buenning – 8<sup>th</sup> Grade Football
  - (5) Brittany Burant - Boys Soccer
  - (6) Kirbi Holat – 7<sup>th</sup> Grade Volleyball
  - (7) Ashley Nelson – 7<sup>th</sup> Grade Volleyball
  - (8) Danielle McHugh – 8<sup>th</sup> Grade Volleyball
  - (9) Lisa Ash – 8<sup>th</sup> Grade Volleyball
  - (10) Jay Seefeldt – 7<sup>th</sup> Grade Boys Basketball
  - (11) Rocky Mondello – 7<sup>th</sup> Grade Boys Basketball
  - (12) Mike Waldschmidt – 8<sup>th</sup> Grade Boys Basketball
  - (13) Kirbi Holat – 8<sup>th</sup> Grade Boys Basketball
  - (14) Jay Seefeldt – 7<sup>th</sup> Grade Girls Basketball
  - (15) Mike Waldschmidt – 7<sup>th</sup> Grade Girls Basketball
  - (16) Rocky Mondello – 8<sup>th</sup> Grade Girls Basketball
  - (17) Rudy Pate – 8<sup>th</sup> Grade Girls Basketball
  - (18) Kyle Mannel - Wrestling
  - (19) Dave Peterson - Track
  - (20) Jeremy Martens - Track

- (21) Mark Unertl - Track
- (22) Jamie Trzebiatowski - Track
- (23) John Parent - Girls Soccer
- (24) Jeff Kratochwill - Girls Soccer
- f. WMS Volunteer Coaching Positions:
  - (1) Mark Unertl - Cross Country
  - (2) Efrain Ayala - Cross Country
  - (3) Kyle Hamm - Wrestling
  - (4) Amanda Ayala - Track
  - (5) Bill Zeamer - Track
  - (6) Rene Jungers – Track
- g. WMS Advisor Positions:
  - (1) Rene Jungers – 5<sup>th</sup>/6<sup>th</sup> Grade Basketball
  - (2) Mike Waldschmidt – 5<sup>th</sup>/6<sup>th</sup> Grade Basketball
  - (3) Nate Harms – 5<sup>th</sup>/6<sup>th</sup> Grade Basketball
  - (4) Brooke Neubauer - Art Club
  - (5) Rene Jungers - Chess (Head)
  - (6) Will Johnson - Chess (Assistant)
  - (7) Hanna Waller - Dance
  - (8) Erin Eller - Destination Imagination Coach
  - (9) Amy Holterman - Authors and Actors
  - (10) Jenny Lewis - Authors and Actors
  - (11) Rene Jungers - Forensics
  - (12) Amy Holterman - Forensics
  - (13) Shana Rogney - Jazz Band
  - (14) Shana Rogney - All School Play
  - (15) Holly Saunders - All School Play
  - (16) Lori Jungers - All School Play
  - (17) Art Schultz – 5<sup>th</sup> Grade Robotics
  - (18) Art Schultz – 6<sup>th</sup>-8<sup>th</sup> Grade Robotics
  - (19) Kareene Hansen - Student Council
  - (20) Amy Smidt - Yearbook
  - (21) Kate Gile – Yearbook
- h. WMS Volunteer Advisor Positions:
  - ~~(1) Sarah Hanneman - State Battle of the Books~~
  - (2) Kelsey Nelson - Bowling Club
  - (3) Chloe Johnson - Dance
  - (4) Emma Kelly - Dance
  - (5) Makenzie Loken - Dance
  - (6) Jenny Lewis - All School Play
  - (7) Ashley Brill - All School Play
  - (8) Denise Seefeldt - Peer Leaders
  - (9) Missy Durrant - Spelling Bee
  - (10) John Woodliff - Trap & Skeet
  - (11) Alan Domaszek - Trap & Skeet
  - (12) Steve Rawson - Trap & Skeet

D. [Approval of Free and Reduced Lunch Program](#)

IX. Communications

A. [District Administrator's Report](#)

X. Administration

A. [Culture Guidebook](#) and [Comet Fundamentals](#)

B. Construction Update

XI. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Dale Feldt – 715-227-1984</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Ron Brooks – 920-636-8991</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>
<b>Student Services – Lori Chesnut – 608-770-1401</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*